

# 2017 Steam Threshing Festival

## September 14-17, 2017



# Vendor Application

**Cost -- Indoor Spaces:** \$20.00 per 8' deep x 10' wide area with \$15.00 extra for each extra space. **Vendor - Outdoor Spaces** \$20.00 for 10' x 10' space with \$15.00 each for extra spaces. **Flea Market - Outdoor Spaces:** \$50.00 and are approximately 15' x 30' each space. Each Vendor spot will include 2 admission wristbands to the show for the weekend. Vendors must provide their own equipment ie: canopies, tables, chairs, extension cords etc. All fees are non-refundable as they are used to promote the event. Electricity is available (indoor only) for \$5.00 extra. Our event runs from 8:00 am to 5:00 pm daily, Friday and Saturday; 8:00 am to 4:00 pm on Sunday.

We will be accepting only one 'home based' company per brand (i.e. Pampered Chef, Tupperware, Scentsy, etc.) and it will be on a first come first serve basis only.

**Set up Time:** Vendors can begin set up at 12:00 pm on Wednesday, September 13<sup>th</sup>, 2017. Take down is 3:00 pm on Sunday, September 17<sup>th</sup>, 2017. Vendors are responsible for leaving the area in the same condition as they found it. We reserve the right to censor any booth.

**DEADLINE FOR REGISTRATION:** Vendor Registration Forms must be submitted by September 1<sup>st</sup>, 2017.

**COMPANY:** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**TAX PERMIT #** \_\_\_\_\_ **STATE ISSUED** \_\_\_\_\_ **EXPIRE:** \_\_\_\_\_

**CAMPING WILL BE AVAILABLE:** \$25 Per night, including electricity, no water/sewer available. Shower houses and restrooms on the campground. **NO CAMPFIRE ALLOWED!** **CAMPING NEEDED?**  YES  NO **COST:** \$ \_\_\_\_\_

**Description of items to sell:** \_\_\_\_\_

**Spaces needed** \_\_\_\_\_ **Total Amount submitted:** \_\_\_\_\_

Heritage Park of North Iowa or their affiliates will not be held responsible for any liability, lost or stolen or damaged merchandise or any injury incurred during the Steam Threshing Festival.

Signature of Vendor \_\_\_\_\_ Date \_\_\_\_\_

Make Checks payable to: Heritage Park of North Iowa, % Pam Olson, PO Box 191, Kensett, IA 50448

For more information you can call: 641-845-2522 (leave voice mail) or email: [vendors@heritageparkofnorthiowa.com](mailto:vendors@heritageparkofnorthiowa.com)

## **The following guidelines apply to all vendors at Steam Threshing Festival:**

- Vendors are those individuals, businesses, organizations, etc. that participate in the Heritage Park events for the purposes of selling goods or services, promoting a business or organization, intend to make a profit from the activities they conduct at a Heritage Park event or conduct any other type of legal solicitation.
- **Inside spaces** are 8' X 10' for \$20.00/space. Electricity will be available for \$5 per space extra. No driving in the RV Museum please.
- **Vendor – Outside spaces** are about 10' x 10' for \$20.00/space. Must have own tent, tables etc. Electricity is not available for outside spaces.
- **Flea Market - Outside spaces** are about 15' X 30' for \$50.00/space. Must have own tent, tables, etc. Electricity is not available for outside spaces.
- If you intend to sell any food items, you must get approval from [chairman@heritageparkofnorthiowa.com](mailto:chairman@heritageparkofnorthiowa.com)
- Vendors are responsible for having all appropriate state, local and federal licenses, registrations, etc. required for them to legitimately do business. Vendors are also responsible for all applicable taxes that are required for them to collect or pay.
- The Winnebago Historical Society takes no responsibility for stolen or damaged items.
- **Vendors must pre-register by September 1<sup>st</sup>, 2017.** Please stop by the Exhibitor Registration building to find out your setup location and receive your admission wristbands. The Registration building is located at the north gate to the show grounds.
- Heritage Park reserves the right to refuse or revoke any Vendor's participation, if its offerings are not consistent with the given event, create a threat to event attendees, demonstrate unethical behavior, demonstrate disrespectful behavior or demonstrate illegal activity.
- Vendors are responsible for insuring their property and to have appropriate liability insurance for themselves and their equipment. Heritage Park does not provide Vendor insurance.
- Set up and registration will be allowed beginning in the afternoon, the day before each show. Special arrangement can be made if it is necessary to set up before this time.
- Vendors will be responsible for their own meals on show days. Ample food vendors will be available at reasonable prices.
- Vendors are asked to be safety conscious and exercise common sense at all times.
- Vendors are encouraged to consider becoming a member of Winnebago Historical Society thereby supporting the efforts of Heritage Park. Membership information is provided on our web site.
- Camping is available at Winnebago Industries WIT campground which is located a short walk just north of Heritage Park of North Iowa. See the Camping Information below.
- Registered Vendors will be invited to our annual appreciation/annual meeting dinner.
- The Winnebago Historical Society takes no responsibility nor does it have insurance for stolen or damaged items.
- If you have any questions, please do not hesitate to contact workers in the Exhibitor and Vendor Registration Building
- If you have any questions, please contact [vendors@heritageparkofnorthiowa.com](mailto:vendors@heritageparkofnorthiowa.com)

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